



South Carolina State Housing Finance and Development Authority

300-C Outlet Pointe Blvd., Columbia, South Carolina 29210

Telephone: 803.896.9001 TTY: 803.896.8831

SCHousing.com

C. Todd Latiff
Chairman

Richard A. Hutto
Executive Director

November 1, 2024

Cameron's House of Hope SC
Remodel Facility
Attn: Terry Jo Henson, Executive Director

Dear Ms. Henson:

H.5100 General Appropriations Bill for Fiscal Year 2024-2025 included a direct appropriation to the Cameron's House of Hope SC in the amount of \$100,000. SC Housing is charged with disbursing and reporting on those funds.

Prior to disbursing, our agency is required to collect from you a plan of how the state funds will be spend and how the expenditures will provide a public benefit. Attached please find the Earmarked Appropriations Disbursement Request Form which must be submitted to our office to satisfy this requirement.

Prior to disbursement, your organization must also be set up as a valid vendor for South Carolina. Vendor registration and important vendor information is available here <https://www.procurement.sc.gov/doing-biz/registration>. When returning the Disbursement Request Form, please indicate your vendor number.

After receiving the funds, your organization will be required to provide quarterly spending updates. A Quarterly Expenditure Report Form is also attached. After all state funds have been expended, a final report providing an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits, must be submitted.

Please do not hesitate to contact us with any questions.

Sincerely;

A handwritten signature in blue ink that reads "Robert Macdonald".

Robert Macdonald
Chief of Staff

Morrison, John 6-9041

From: Stuart,Alyssa 6-9057
Sent: Monday, December 30, 2024 8:42 AM
To: 'Joan Burket'
Subject: RE: [External] Cameron's House of Hope SC

Good morning!

Responding so you know it has been received and passed on to the proper parties to process.

Have a Happy New Year!!!

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

300-C Outlet Pointe Blvd.

Columbia, SC 29210

Phone: 803-896-9057

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From: Joan Burket <jpburket1956@gmail.com>
Sent: Friday, December 27, 2024 12:16 PM
To: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Subject: Re: [External] Cameron's House of Hope SC

Hi Alyssa,

Hope you had a good holiday and will experience peace and happiness in 2025!

I have attached some files that I think completes our request for the allotted funds. Ashley was a huge help in figuring out how to get a vendor number!!! I will put in the direct deposit info on Monday as I do not have access to our checking account number at the moment.

Let me know if I need to do anything else.

Thank you!
Joan Burket
Cameron's House of Hope SC

On Tue, Nov 12, 2024 at 6:29 PM Joan Burket <jpburket1956@gmail.com> wrote:

Ok, thank you. Will contact you with additional questions as I start doing this.
Appreciate your help!
Joan

On Tue, Nov 12, 2024 at 11:24 AM Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com> wrote:

Good morning!

There is no specific date. The sooner you get everything back to us, the quicker we can process the paperwork to get payment submitted.

Yes, you have to get set up as a vendor in order for us to submit payment to you.

Please let me know if you have any further questions!

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

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Columbia, SC 29210

Phone: 803-896-9057

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From: Joan Burket <jpburket1956@gmail.com>

Sent: Tuesday, November 12, 2024 10:29 AM

To: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>

Subject: [External] Cameron's House of Hope SC

Hi Alyssa,

I am Joan Burket and I work with Terry Jo Henson. She forwarded me your email with attachments and I have a few questions, please.

When are these forms due back to you? I don't want to miss that date.

I kind of reviewed the link to be set up as a vendor and it's pretty self explanatory, I think I do have to do that first, correct?

Thanks much

Joan Burket

Grant Writer

Cameron's House of Hope SC

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