



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,000,000.00	L320 - Housing Finance and Development Authority	City Neighborhood Revitalization & Weatherization / Housing Assistance Program

Organization Information

Entity Name	City of Columbia
Address	1737 Main Street
City/State/Zip	Columbia, SC 29201
Website	www.columbiasc.gov
Tax ID#	57-6000229
Entity Type	Municipality

Organization Contact Information

Contact Name	Carol Propps-Wright
Position/Title	Grants Administrator
Telephone	(803) 545-4243
Email	Carol.ProppsWright@columbiasc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Program Management (two year cost)	\$180,000.00	Includes construction manager, licensed home inspector and legal fees
Housing Assistance / Cost of Improvements	\$820,000.00	Construction costs for work to be performed
Grand Total	\$1,000,000.00	

Please explain how these funds will be used to provide a public benefit:

The City of Columbia intends to utilize a consultant to manage a Citywide Home Assistance Program (HAP) utilizing the dollars being provided by the State of SC. It is anticipated the program will be implemented over a two year period. The HAP Program is fashioned after an existing City Program but will be managed independently, allowing a focused effort to be made as cases are identified that could be abated with program assistance. The consultant will be responsible for compliance with State of SC guidelines for use of funds and for all activities associated with the program, utilizing licensed contractors and home inspectors for the work to be performed. The Consultant is obligated under contract to complete the project within the scope and timeline for project completion. This program will managed as part of a larger program utilizing state provided funding, portions of which are focused on specific geographical boundaries, but managed in a manner that ensures the \$1M allocated to Citywide concerns are utilized in a way that enhances Columbia's Housing stock and provides needed assistance to individuals that otherwise may not be able to address issues of concerns leading to health/safety issues and/or code violations.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

City Manager

Title

Teresa Wilson

Printed Name

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Agency Head Signature

09/03/2024

Date

Richard A. Hutto

Printed Name