

## EXHIBIT A

### South Carolina State Housing Finance and Development Authority 2025 LIHTC Preliminary Application Checklist

Development Name: \_\_\_\_\_ County: \_\_\_\_\_

Check off each category for which documents are being submitted. If a section is not applicable mark the section as N/A.

TAB	Document	Comments	Check Off
1	Application	Preliminary Application Checklist	
		Preliminary Application - pdf format	
2	Preliminary Application Fee	\$1,500 Preliminary Application Fee, wire or check must be received by 5:00 pm on Friday, February 14, 2025. Supply a copy of the check or Fed Reference number.	
3	Site Control Documents	a. Recorded Deed	
		b. Purchase Option	
		c. Purchase Contract	
		d. Land Lease or option on a land lease	
		e. Legally Valid Assignment of one of the above	
4	Local Government Donation	Deed showing local government owned land prior to July 31, 2024.	
5	Map/Distance to Amenities (required for new construction and rehab applications)	Copy of County Tax Map showing property boundaries	
		Map to each amenity - must show mileage	
		Photo of amenity to include street number	
		Screenshot supporting Job points (new construction only)	
6	Proposed Scope of Work (Rehab applications only)	Copy of the proposed scope of work	
7	Rehab Application	8609s for existing development	
		Existing recorded restrictive covenants	
		Project Based Rental Assistance (PBRA) contract	
		Concerted Community Revitalization Plan (if applicable)	