

Qualified Contract Request Form

Development: _____ ID: _____

Address: _____

Contact: _____

Phone: _____

Email: _____

This submission does not bind the Owner to submit a Qualified Contract request and does not start the One-Year Period.

TAB	Document	Check Off
1	Qualified Contract Request Form	
	Copy of Wire of Check for QC request fee	
2	Completed 8609s	
3	Legal opinion to confirm when each building reaches the end of year-15 compliance period	
4	Signed Form 8821	
5	Copies of the two most recent Compliance Review close-out letters	
6	Copy of most recently filed Annual Owner Certification form	
7	Copies of the restrictive covenants, any additional affordability restrictions and regulatory agreements (HOME, Authority USDA Rural Development, local funding, etc.)	
8	PBRA Agreement (if applicable)	
9	Waiver of First Right of Refusal or Option Agreement (if applicable)	

This request form and all documentation should be submitted through SC Housing's Secure File Exchange.