

**South Carolina State Housing Finance and Development Authority
HOME Program**

HOME Addendum Application Checklist

Applicant Name: _____ Date: _____

Development Name: _____

Applicants must initial each category for which documents are included and complete.

<i>Attachment Item</i>		<i>Initial</i>
<i>HOME Rental Addendum Application</i>		
<i>CHDO Certification Application for Designation</i> <i>if applicable</i> 2020 CHDO Certification Application CHDO Certification Application Checklist CHDO Certification Attachment A - Debarment Certification CHDO Certification Attachment B - Board of Director's Information CHDO Certification Attachment C - Board of Director's Representation with census tract supporting documentation CHDO Certification Attachment D - Organization Staff Roster with supporting payroll documentation CHDO Certification Attachment E - Consultant Disclosure and Contract CHDO Certification Attachment F - Standards for Financial Management Systems Documentation verifying the Low-Income Input Process was implemented during the planning of this SRDP project. If requesting a CHDO Site Specific Seed Money Loan provide a budget for the projects expected predevelopment costs along with documentation of any predevelopment costs incurred to date.		
<i>HOME Eligibility Certification (Form M-47T) ALL applications</i>		
<u>URA Requirements</u> <i>Notice to Seller (Form M-52) ALL Applications</i>		
<u>Site and Neighborhood Standards Requirements</u> <i>Form M-40 Site and Neighborhood Standards Certification ALL applications</i> <i>Exhibit 4</i> (if applicable based on the percentage of total minority population for the project's census tract – see pages 6-8)		
<i>Lead-Safe Housing Rule - Applicability Form (Form M-7B) ALL applications</i>		
<u>Procurement and Contracting Requirements</u> <i>ALL applications</i> <i>Procurement Policy</i> <i>Required if not requesting an IOI</i> <i>Identity of Interest Certification (Form M-8)</i> <i>If applicable</i> <i>Identity of Interest Request (Form M-8A)</i> <i>If applicable</i>		