

program guide



SC Housing Homebuyer (BOND) Program

Effective December 16, 2024

This guide is intended only to provide a summary of the program requirements. Loans must also meet all applicable insurer (Fannie Mae, Freddie Mac, HUD, USDA/RD, VA) requirements as well as the requirements outlined in the SC Housing Homebuyer Program Manual.

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| Loan Purpose/Type | Purchase Money Transactions ONLY. Take-out loans (Property must be new construction not previously occupied and less than one-year old) One-time construction loans are NOT ELIGIBLE. | | | | | |
| Homebuyer Eligibility | The First Time Homebuyer Eligibility requirement is dependent upon whether a borrower purchases property in a targeted or a non-targeted county. | | | | | |
| | <ul style="list-style-type: none">Borrowers purchasing property in the following non-targeted counties must not have had an ownership interest in another property within the three years prior to loan closing: | | | | | |
| | Aiken | Anderson | Charleston | Greenville | Greenwood | Lancaster |
| | Lexington | Oconee | Pickens | Richland | Spartanburg | York |
| | The First Time Homebuyer requirement in non-targeted counties can only be waived for the following: | | | | | |
| Income and Sales Price Limits | Veterans – Must have served on active duty in the U.S. Armed Forces (other than active duty for training) and received a discharge other than dishonorable and not previously utilized a waiver to receive a bond funded loan. This waiver is a “one-time exemption” and cannot be used again. | | | | | |
| | Borrowers purchasing properties in any other county not listed above are considered targeted and cannot have ownership interest in another property to include a mobile home taxed as real property at the time of loan closing, but may have had an ownership interest in a principal residence within the past three years. Unimproved land is allowed. This requirement applies to all borrowers. | | | | | |
| | <ul style="list-style-type: none">Must be a US Citizens, Permanent Resident Alien with a “Valid Green Card” – (Alien Registration Receipt Card; INC USCIS Form I-551) – VISA of any kind are not eligible | | | | | |
| | SC Housing does not allow cosigners or non-occupying co-borrowers. In addition, SC Housing will not permit non-borrowing spouses or others not obligated to the underlying mortgage loan to take title to the subject property. | | | | | |
| | Compliance Income used for program eligibility is based on <u>total income for anyone that is listed on the loan application and/or holding title to the property at closing.</u> Refer to program manual for more specific details. | | | | | |
| Down Payment Assistance (DPA) | Income and Sales Price limits must meet program and investor requirements. Limits are county-specific and are subject to change without notice. Refer to the SC Housing Homebuyer Sales Price and Income Limits that can be found in Lender Online . | | | | | |
| | Loans are available with and without DPA. For those choosing the DPA option, Our DPA is a 15-year forgivable zero percent interest-no payment second mortgage. The DPA is \$10,000 which can be used to cover the borrower’s down payment, closing cost and prepaid items only. Borrower’s must meet all program and insurer first mortgage requirements. No portion of the DPA can be used to pay mortgage insurance premiums, appraisal gap or real estate commission. DPA must be paid in full upon sale, refinance, or if property is no longer the borrower’s primary residence prior | | | | | |

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| | <p>to maturity. Subordination of the DPA is not permitted.</p> <ul style="list-style-type: none"> • All liens must be closed in the lender's name and assigned to SC Housing at delivery • Lenders are responsible for completing, delivering and documenting all required TRID disclosures to include a final Closing Disclosure, any addendum and seller certification must be signed by all parties • Lenders will be responsible for sending the Good-Bye letters (First and Second DPA) in accordance with RESPA | | | | | | |
| Interest Rate | Fixed interest rate ONLY. SC Housing does not offer Buydowns (temporary and permanent). | | | | | | |
| Term | 30-year term | | | | | | |
| Reservation/ Extensions | <p>Rate locks will be accepted from 10:00 AM – 6:00 PM Monday - Friday; excluding state recognized holidays and days that the US Financial Markets are closed for business. Rates are posted daily at https://lol.schousing.com and are subject to change without notice.</p> <p>Rate Lock Periods</p> <ul style="list-style-type: none"> • 60 days –Existing Construction • 150 days – New Construction (Float Down Option available, consult Program Manual) • Extensions are available – up to 60 days total <ul style="list-style-type: none"> ○ EFFECTIVE WITH LOANS RESERVED 4/15/25 and after. <table border="1"> <tr> <td>7 day</td><td>.125%</td></tr> <tr> <td>15 day</td><td>.250%</td></tr> <tr> <td>30 day</td><td>.500%</td></tr> </table> | 7 day | .125% | 15 day | .250% | 30 day | .500% |
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| 15 day | .250% | | | | | | |
| 30 day | .500% | | | | | | |
| Homebuyer Education | <ul style="list-style-type: none"> • SC Housing requires at least one borrower to complete an online or classroom-based homebuyer education course that meets National Industry Standards for Homeownership and Counseling, or be provided by a HUD-approved counseling agency (Government and Conventional). Framework and Credit Smart meet this requirement for Government loans. Homebuyer education certificates are valid for twelve (12) months. <ul style="list-style-type: none"> ○ For Fannie Mae HFA Preferred loans, the borrower must complete the “Framework” or Fannie Mae “Home View” ○ For Freddie Mac HFA Advantage loans the borrower must complete Freddie Mac’s “Credit Smart” | | | | | | |
| Minimum Borrower Financial Contribution | NONE – other than insurer required down payment or reserves | | | | | | |
| Property | <p>Single family, one unit; PUDs, attached, detached; condominiums; true off frame modular homes; Full Appraisal meeting all insurer and AUS requirements and evidence of UCDP upload must be provided - Accessory Dwelling Unit (ADU) or Property Inspection Waiver (PIW) not permitted</p> <ul style="list-style-type: none"> • Properties cannot exceed 5 acres • Properties containing multiple parcels are not eligible <p>Condominiums must be fee simple and meet all applicable insurer and AUS requirements. If required, approval must be provided from insurers automated Project Management system.</p> <p>Repair and Final Inspections – All inspections required must meet applicable insurer requirements. In addition, SC Housing reserves the right to request additional information and/or repairs to include properties appraised “AS IS”. This includes any items deemed appropriate based on the review of the appraisal or those that pose a safety and soundness issue or is a condition of the sales contract. In addition, all properties must include an adequate and functioning heating source and a fully functioning cooking source (stove/oven).</p> <p>CL-100/Soil Treatment</p> <ul style="list-style-type: none"> • CL-100 must be completed, signed and dated within 45 days of closing by the borrower on all existing properties • Soil Treatment Certification is required for all new construction properties • Any damage or recommended repairs noted in report must be addressed with evidence of completion, prior to purchase | | | | | | |
| Credit/DTI Requirements | <ul style="list-style-type: none"> • All borrowers must have at least one credit score. Follow applicable insurer requirements for determining the middle credit score for each borrower. SC Housing will adhere to a 640 middle credit score minimum for all programs. In the event that the insurer requires a higher minimum, SC Housing will follow insurer requirement. <ul style="list-style-type: none"> • Follow insurer and AUS requirements for repayment of collection accounts • Follow insurer timing requirements for previous bankruptcy and foreclosure. Borrowers who has had a | | | | | | |

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| | <p>previous SC Housing foreclosure are not permitted to participate in the SC Housing Homebuyer program</p> <ul style="list-style-type: none"> Any outstanding judgement/lien or permitted tax liability must be satisfied in full prior to or at closing. If satisfied at closing – a payoff statement valid through the day of closing must be provided and evidence of payment reflected on the closing disclosure SC Housing will allow an established tax payment plan meeting applicable insurer requirements; provided that the outstanding balance for all years owed does not exceed \$5,000 and a minimum of 3 consecutive months payments have been made Maximum Debt to income (DTI) ratio for all programs offered under the SC Housing Homebuyer program is the lesser of 45.00% with AUS approval |
| LTV/CLTV | <ul style="list-style-type: none"> Unless otherwise stated follow applicable insurer requirements. <ul style="list-style-type: none"> VA – LTV 100% + VA Funding Fee – NO MAX CLTV |
| AUS/Underwriting | <p>Credit underwriting authority is delegated to the participating lender. Loans must be underwritten and approved by lender prior to submission to SC Housing in compliance with applicable AUS Guidelines and receive an acceptable recommendation. NO Manual UW permitted to include manual downgrades by lender's UW staff.</p> <ul style="list-style-type: none"> Conventional (Fannie Mae) AUS – DU receive Approve/Eligible and Lender must select HFA Preferred on the Additional Data Element Screen under Community Lending Section Conventional (Freddie Mac) AUS – LPA receive Accept risk class recommendation. Lender must select HFA Advantage in LPA. FHA/VA – DU (Approve Eligible) and LPA (Accept) USDA – GUS (Accept/Eligible) |
| Asset/ Employment | <p>Assets - SC Housing will follow insurer and AUS requirements for asset and gift verification. Additional documentation may be requested to validate consistency and amount of child support received. Periodic non-payroll deposits exceeding \$500.00 will require explanation. Gifts must meet all documentation and transfer requirements of the insurer. Gifts are permitted when provided by a relative, domestic partner, or fiancé/fiancée only and may be used to pay debt off for qualifying purposes.</p> <p>Employment - Lender must follow AUS and insurer requirements for verification of both current and previous employment. Any letters of explanation regarding gaps of employment exceeding 30 days must be explained by borrower</p> <p>Borrowers leaving a second job to program qualify must have done so prior to application.</p> <ul style="list-style-type: none"> Lender must obtain a verbal verification of employment (VVOE) prior to closing within the time frames established by insurer or any time after closing but prior to funding by SC Housing. |
| Tax Returns/ Transcripts | <p>IRS tax transcripts are required for all borrowers and other person(s) who is expected both to reside in the residence being financed and to be secondarily liable on the mortgage. Lender must provide the most recent 3 years transcripts for properties located in Non-Targeted counties. For properties located in Targeted Counties, lender must provide the most recent year's IRS tax transcripts.</p> <ul style="list-style-type: none"> Files received after June 15th must have tax transcripts from the previous tax year All returns for current tax year must be filed by April 15th. <p>(If returns are completed, Signed/Dated Tax returns with proof of filing and evidence IRS transcripts are not yet available).</p> <ul style="list-style-type: none"> Tax Return Extensions will not be accepted by SC Housing on any program offered <p>If the borrower(s) and any other person(s) who is expected both to live in the residence being financed and to be secondarily liable on the mortgage are not required to file tax returns an "Affidavit of Non-Taxpayer" and/or "Zero Income Affidavit" must be in the file along with evidence that tax returns have not been filed for the applicable number of years.</p> |
| Mortgage Insurance Requirements | <p>Private mortgage insurance (PMI) required on all loans over 80% LTV.</p> <ul style="list-style-type: none"> Government - follow AUS and insurer requirements Conventional – 90.01-97 % - 25% coverage required – Standard MI coverage for LTV 90% or less; <ul style="list-style-type: none"> Issued by one of the following approved MI Companies – ARCH, ENACT, ESSENT, MGIC or RADIANT |

Third Party Contributions

Follow insurer requirements

Federal Recapture

All SC Housing Homebuyer Program 1st and DPA loans are subject to Federal Recapture. SC Housing will reimburse any borrower that is required to pay a recapture tax to the IRS.

County First

In conjunction with the SC Housing Homebuyer Program, we offer the “County First” initiative with a reduced interest rate, that targets previously underserved counties to promote homeownership and is designed to reach both move-up and first-time homebuyers. Borrowers can choose from FHA, Conventional, USDA, or VA financing with forgivable Down Payment Assistance. To qualify for this initiative, borrowers purchasing property in the following targeted counties cannot have an ownership interest in a principal residence at the time of loan closing.

| | | | |
|-----------|-----------|------------|--------------|
| Abbeville | Allendale | Bamberg | Barnwell |
| Dillon | Calhoun | Chester | Clarendon |
| Edgefield | Fairfield | Georgetown | Hampton |
| Jasper | Lee | Marion | Marlboro |
| Newberry | McCormick | Saluda | Williamsburg |

Families with Disabilities

SC Housing is making homeownership affordable throughout South Carolina. Along with our SC Housing Homebuyer Program, the “Families with Disabilities” initiative allows those borrower(s) or household members who have a permanent disability the ability to achieve homeownership. Borrowers can choose from FHA, Conventional, USDA, or VA financing with a reduced interest rate and forgivable Down Payment Assistance.

Borrower(s) or any household member who have a permanent 100% disability/handicap, as determined by, any of the following, are not subject to any first-time homebuyer restrictions and apply to all loan programs.

- Long-term disability income from an employer or insurer
- Supplemental Security Income (SSI) through Social Security
- Social Security Disability Insurance (SSDI)

Borrower(s) cannot have ownership interest in another property **to include a mobile home taxed as real property at the time of closing.**

Lender shall deliver loans that were originated in accordance with AUS and insurer guidelines as applicable, unless otherwise stated with this program guide. **In the case of conflicting guidelines, lender must follow the more restrictive to meet the credit, income limits, total debt-to-income ratio, loan and property requirements.

Information contained in this program guide is for Lending Partner use only and not intended for use by individual consumers or borrowers.

program guide

SC Housing Homebuyer Program

lender allowable fees and charges

- **First Mortgage**

- Up to 1% origination fee (paid to lender)
- Discount Points may not be charges.
- Reasonable and customary fees provided fees do not exceed the amounts charged for non-SC Housing loans. Fees may be charged lump-sum or individually. Fees must be directly related to actual services rendered for providing the loan, whether or not those fees are paid to a third party or collected by the Participating Lender for providing those services.

Fees deducted at the time of purchase

- **Tax service fee:** SC Housing charges the Participating Lender a one-time real estate tax service fee of \$87. This fee may be charged to the borrower if permitted by the applicable insurer.
 - Funding Fee of \$400.
 - Extension and late delivery fees, if applicable - May be paid by borrower, lender, builder, seller, realtors, as appropriate
- **Second Mortgage**
 - Only mortgage recording fees up to \$35 may be charged for recording of the DPA
 - No title insurance required
- **HPML/HOEPA** – Loans that fall under the provisions of Higher Priced Mortgage Loans (HPML) and/or Home Ownership Equity Protection Act (HOEPA) are not eligible.

accrued interim interest and premiums paid to lender

- 100% of the amortized balance of the first mortgage on the day of purchase
- Accrued interim interest up to the day of purchase
- Servicing release premium (1.5% UPB first mortgage loan)

cash back to borrower at closing

Cash back to the borrower(s) at closing cannot exceed the documented amount that borrower has prepaid to include earnest money deposit, appraisal, credit report, inspections. No other DPA funds may be refunded. A principal reduction may be applied towards the first mortgage balance not to exceed one-month PITI payment.

property insurance coverage and deductible

Lender must ensure that all property insurance coverage and deductible limits comply with Insurer requirements and those established by SC Housing or those required by GSE,

Hazard, Wind/Hail, Flood and Walls-In (HO-6)

- **Coverage** - The minimum acceptable amount of hazard insurance coverage is the lesser;
 - The outstanding principal balance of all outstanding mortgages at closing;
 - Maximum insurable value per appraised value less the land value per the URAR, or an amount sufficient to replace the structure or the combined balance of all outstanding mortgages.
- **Max. Deductible** - The maximum allowable deductible for all perils (to include wind/hail and flood) is 5% of the face amount of the policy, unless a lower amount is required by the insurer.

delivery requirements

Closed Loan File - SC Housing is the servicer on all SC Housing Homebuyer Program (BOND LOANS). First mortgage and second DPA must be delivered to SC Housing within 15 days of closing via our e-Mortgage Docs portal in Lender Online in accordance with the SF-020

Servicing Package - The lender must submit the Servicing Package to **SC Housing** within 20 days of purchase using the Servicing Package Checklist (Form SF-050)

Final Documentation - The lender must submit all final mortgage loan documentation for the first mortgage and second DPA mortgage purchased by SC Housing. All final mortgage documentation must be delivered to SC Housing within 120 days of loan closing.

sc housing contact information

Lender Help Desk 803.896.2211 mortgage.production@schousing.com

Lock Desk lockdesk@schousing.com

Underwriting Questions/File Submission and Status Updates under.writing@schousing.com

SC Housing ID's